

NPIC/D-147-62
19 September 1962

MEMORANDUM FOR: Director of Personnel

SUBJECT: Request for Notary Public Appointment

1. The relocation of the National Photographic Interpretation Center to Building 213, Naval Weapons Plant, is scheduled to take place about the first of January 1963. The remoteness of this building from other Agency facilities, the increased numbers of CIA employees being assigned to the Center, and the economies effected in travel time of employees seeking Notary Public services for official and personal business make a Notary Public appointment at this location well worthwhile.

2. Therefore, it is requested that the approval be granted for appointment of a Notary Public for NPIC and that the necessary papers required to effect the appointment be forwarded to this office as soon as possible. Our nomination for this position is [redacted] is permanently assigned to the Administrative Staff, NPIC, and is well qualified to fulfill the duties of a Notary Public.

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3. Your assistance in this matter will be appreciated.

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[redacted]
Executive Director, NPIC

Distribution:

Orig. & 1 - Addressee

2 - NPIC/AS

1 - [redacted]

✓ 2 - NPIC/OD

NPIC/AS: [redacted] (10 Sep 62)

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